

Range Orientation, Safety Briefing and Event Procedure Check List

Range Location: _____

Manager or staff on duty: _____ Date: _____

Emergency contact/ Phone number: _____

Site Specific Emergency procedures if any: _____

Safety Check: (RSO)

Gun Safety Check - incoming shooters present, unload and show clear

General: (Instructor)

- Welcome
- Overview of the events.
- Introduces RSO

Four Basic Rules of Firearms: (RSO)

1. Treat every gun as if it is loaded
2. Never point the gun at anything you are not willing to destroy
3. Know your target and what is beyond it
4. Never put your finger on the trigger until the gun is pointed downrange and you are ready to fire

Loading and Unloading: (RSO)

- Hot vs Cold Range (eyes and ears, hats, guns holstered)
- Revolver vs Semi auto (moon clips or strips, magazines)
- Loading table (magazine only, no ammo in gun)
- Loading on the line (make ready, tactical reload, emergency reload)
- Unload (show clear and holster)

Firearm Handling: (RSO)

- ___ Range and Facility lay out and limits to cone of fire
- ___ Spectator area
- ___ Gear storage
- ___ Loading area (Loading is OK anytime you are not on the firing line.)
- ___ When you are off the firing line, you are always “Cold” (no magazine in the well, chamber empty, hammer down, shown clear before exiting the firing line)
- ___ Firing area
- ___ Backstop/baffles/targets

Follow range commands: (RSO)

___ ANYONE can say CEASE FIRE OR STOP!! FREEZE immediately and index your trigger finger on the side of the pistol and wait for further instructions.

___ If there is a malfunction, keep the gun pointed downrange and raise your support hand. RSO will give you instructions to clear or hold position. (Especially if there is a potential for a hangfire.)

___ During training the RSO or instructor may touch your shoulders or arms as a “non verbal STOP”. Cease firing and follow instructions.

Hygiene guidelines: (RSO)

___ Rest rooms and procedure (no guns in rest rooms)

___ Wash hands and face with cold and soapy water when using rest room, before going to lunch, and at the conclusion of the event. (Especially if it is hot outside and you’ll sweat.)

___ Refrain from eating and drinking, etc. or place hands in proximity to the mouth or nose while on the range or cleaning a gun.

___ Lead poisoning concerns through ingesting and absorption (especially pregnant women and young kids)

In case of emergency: (RSO)

- ___ Assess severity
- ___ Call for help
- ___ Assign duties

Event Procedure: (Instructor)

- ___ Briefing on events and scenarios
- ___ Walk through demonstration of drills and skills

___ Calls for start of exercises and leads class

Conclusion of Event: (RSO)

___ Gun Safety Check: At conclusion of events and still at firing line, shooters show clear and holster guns

___ At conclusion of events, range is cold, CPL holders may re-arm at a designated safe area prior to leaving range

After Action: (RSO and Instructor)

___ Secure site (shooters help clean range and clear ADTA equipment)

___ Evaluate and document if necessary (injuries, safety violations)

___ Note good practices and needs for improvement

___ Email a short report to Safety Committee, cc instructor and event coordinator